



# Medication Administration

## In-Service e-Learning

### Course Description

This comprehensive 3-hour eLearning is designed to equip caregivers with essential knowledge and skills for safe and effective medication management. Throughout the course, participants have opportunities to test their understanding, and there is a final quiz at the end of the course. This course is part of the mandatory in-service training for all foster caregivers and is available to all other interested caregivers (Kinship and Permanency) as well.

### Learning Objectives

- Explain the policies and procedures around managing and administering medication.
- Identify the intended purpose and benefits of medication prescribed to children and youth in your care.
- Identify and describe common side effects associated with specific medications.
- Identify how to apply safety precautions during medication administration.
- Explain how to store medication safely and securely.

### Key Messages

- This course will provide caregivers with crucial knowledge and skills for safe and effective medication management, following policies and procedures, ensuring the well-being of children and youth in their care.
- Caregivers will be provided with the tools to help them identify and describe common side effects associated with specific medication, enabling them to respond appropriately.
- There is a strong emphasis on the importance of applying safety precautions during medication administration and the storage of medication.
- If you are ever unsure or have concerns always reach out to your doctor or pharmacist.

### Guided Discussion Questions

- What safety precautions should be taken during medication administration?
- What are the best practices for storing medication safely and securely?
- What is the importance of having proper documentation? What times of things should be documented?
- When does a critical incident report need to be completed?

### Resources

**Resource one:** Alberta Foster and Kinship Association  
303, 9488 – 51 Avenue NW, Edmonton, AB T6E 5A6  
(780) 429-9923  
Toll Free (within Alberta): 800-667-2372

Link: <https://afkaonline.ca/>

**Resource two:** Caregiver Supports Program

Link: <https://afkaonline.ca/programs/caregiver-support-program/>

**Resource three:** Children and Family Services Family Enhancement Policy

Link: <https://open.alberta.ca/publications/3607542>

**Resource four:** Health Link- Alberta Health Services

A telephone service (**call 8-1-1**), which provides free 24 / 7 advice and general health information for Albertans. Health Link provides a number of clinical services including tele-triage and health advice, navigation services and online content support for all Albertans.

Link: <https://www.albertahealthservices.ca/findhealth/service.aspx?Id=1001957&facilityId=1011654>

Link: [hi-link-811-poster.pdf](#)

**Resource five: Location and contact information for:**

Pharmacist \_\_\_\_\_

Family doctor \_\_\_\_\_

**Resource six:** Emergency Services

Call: 911