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POSITION

Strengthening Home Fires Team Lead

Location: 2335 30 Ave NE
Position Type: Full Time (37.5 hours per week)
Hours: Monday – Friday
Program: Strengthening Home Fires

Position Summary:

Strengthening Home Fires is founded on the understanding that colonization, trauma and systemic discrimination are major causes of homelessness for Indigenous peoples, and that strengths-based, trauma-informed and culturally-grounded approaches to working with Indigenous youth, families and singles experiencing or at-risk of homelessness are critical to their success and well-being.

Strengthening Home Fires is a scattered site housing support program for Indigenous Youth aged 16—24. The Strengthening Home Fires Team Lead will support Housing and Cultural Support Workers in clinical and cultural case management, ensuring that Indigenous youth are supported in housing stability and cultural connection.

Core Competencies:

- Cultural Understanding, Responsiveness, and Responsibility
- Initiative and Creativity
- Adaptability
- Effective Communication
- Resourcefulness
- Collaborative Teamwork

Key Responsibilities:

Leadership and Supervision:

- Determine staffing needs and oversee hiring
- Provide ongoing supervision and support to staff, ensuring a focus on reducing barriers to culturally responsive housing stability.



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- Manage scheduling, performance reviews, coaching, and feedback
- Ensure compliance with Miskanawah's policies, procedures, and ethical standards.

Program Oversight and Administration:

- Manage program budgets, Annual Report, and ensure accurate data collection and outcomes reporting.
- Support staff in professional development and connection to Indigenous culture, ceremony,
- Facilitate regular team meetings.

Case Management Support:

Oversee and support Housing and Cultural Support Workers to:

- Assist Relatives in identifying, securing, and maintaining housing and cultural supports.
- Facilitate income/asset assessments and budget development with Relatives.
- Provide system navigation support (e.g., Alberta Works, Child & Youth Support Program).
- Lead case consultations to ensure needs are met and advocate at the systems level.
- Foster landlord and placement provider relationships to promote housing stability.
- Connect Relatives with Elders, ceremony, cultural events, and support services.
- Coordinate outreach and collaborate with external housing and homelessness-serving agencies to strengthen landlord and housing networks.

Skills and Experience:

- Strong understanding of **Housing First** and **Harm Reduction** models.
- Proven experience building and leading effective, outcome-focused teams.



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- Engagement with and respect for Indigenous culture and ceremony.
 - Knowledge of prevention and diversion work in housing contexts.
 - Competence in assessment, case management, and referral practices.
 - Familiarity with the **Residential Tenancies Act** and related legislation.
 - Strong written, oral, and digital communication skills.
 - Adaptability in fast-paced, changing environments.
 - Willingness and ability to work varied hours including evenings as needed.
 - Experience with HMIS/ShareVision is an asset.
 - Deep knowledge of Calgary-area resources for youth, families, and individuals experiencing homelessness.
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Qualifications:

- Degree in a human services field and related experience.
 - Experienced in service delivery grounded in and guided by Indigenous worldviews, values, and ways of knowing and being
 - Minimum 2 years experience in a supervisory role, supporting teams in case management.
 - Experience supporting vulnerable and/or homeless Indigenous youth, families, and single adults with complex needs.
 - Demonstrated knowledge and respect for Indigenous culture and traditions.
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Certifications & Requirements:

- Standard First Aid with CPR Level B
 - Criminal Record and Vulnerable Sector Check
 - Child Intervention Record Check
 - Valid driver's license and clean driver's abstract
 - Access to a reliable vehicle with **\$2,000,000 liability coverage**, business insurance, and permission to carry passengers
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What We Offer:

Miskanawah provides a supportive, culturally grounded, and creative work environment. We offer competitive salaries, professional development opportunities, potential for career growth, and the chance to be part of a team that uplifts and empowers children, youth, and families through community and culture.

Our Team Leads enjoy an exceptional work-life balance compensation package, with **20 vacation days (with an increase after 5 years), 5 wellness days, 4 ceremony days, a paid day off for their birthday and a paid week off at Christmas.** They also receive **employer-paid health benefits, paid sick days, and RSP matching.** It's all part of how we care for the people who care for our community.

How to Apply:

Please submit your **cover letter and resume** to pcairns@miskanawah.ca with the subject line:

"Strengthening Home Fires"

We thank all applicants for their interest. Only those selected for an interview will be contacted

*An Elder will be a part of the interviewing process