



Employment Opportunity
Team Lead, Edmonton Drug Treatment Court Services (EDTCS)
Job ID 25-015eC

Company Overview:

For over 75 years, enCompass has been rooted in community safety and this will continue to be our focus. We provide holistic services and wraparound supports that address the root causes of crime and social disorder. We do this through preventative and restorative activities including release planning, housing, safety planning, employment transition, education, substance recovery, cultural supports and more.

We are a values-driven organization that supports clients from a strength-based approach. If your values are aligned with our core values listed at: <https://myencompass.ca/about-us/who-we-are/>, please consider joining our team.

Position Summary:

The Edmonton Drug Treatment Court Services (EDTCS) team offers community-based treatment support services to the participants of the Edmonton Drug Court, Provincial Court of Alberta. Working together with a multidisciplinary team, the Drug Court program involves a process of intensive judicial supervision of treatment, rehabilitation, community restoration and community reintegration for individuals who have become involved in the criminal justice system as a result of their substance use. The program works in partnership with multiple government ministries community agencies and organizations to provide the link to resources for participants. The program is funded by the Alberta Justice & Solicitor General.

Responsibilities:

- Participate in the development and implementation of agency strategic direction through the contribution of innovative ideas, concepts and goals.
- Build and maintain positive relationships with current and potential partners/stakeholders.
- Professional representation of the enCompass agency and program in court settings, including presentation of client progress reports in court weekly.
- Review and approve monthly time balances and semimonthly payroll for staff.
- Uphold provincial and national drug treatment court standards and principles and ensure adherence to best practices.
- Oversee complex case management of over 40 clients.
- Engage in collaborative decision-making with a multidisciplinary court team.
- Assist with the completion of funder reports and proposals within the required timelines.
- Ensure accurate record-keeping and databases.
- Ensure expenditures are made within the limits of established program budgets.
- Contribute to the development, implementation, and compliance of program-level policies. Ensure effective recruitment, retention, and termination of program staff.

Qualifications / Skills:

- Diploma in human services or a related field, degree preferred.
- Minimum 3 years experience with supervising front-line staff.



- Minimum 3 years experience with complex case management.
- Comprehensive understanding of Substance Use Disorder and its role in criminal behaviour.
- Comprehensive knowledge of addictions and mental health.
- Comprehensive knowledge of criminality and the correctional services system, including the Risk-Need Responsivity Model.
- Demonstrated ability to lead and work in a multidisciplinary environment.
- Excellent presentation skills and written communication skills.
- Excellent interpersonal and time management skills.
- Align with the agency's strategic direction and values.

Conditions of Employment:

- Criminal record check and vulnerable sector check. A criminal record will not disqualify you from employment with us; we evaluate each application individually
- Standard First Aid and CPR certification.
- Valid driver's license, reliable vehicle, and client-supportive insurance
- This position has an anticipated start date of May 5, 2025.
- This position is mainly located at Transition Place, 101, 10010 105 Street, with travel required to the Law Courts buildings and other community settings.
- The schedule for this position is 8:00 AM – 4:30 PM, Monday – Friday with some evening and weekend availability to assist with client emergency situations.

What we offer

- The salary range for this position is \$63,464.00 to \$75,116.00 annually.
- enCompass strives to provide a meaningful work environment through the following:
 - Strong focus on employee wellness and work-life balance
 - Service recognition and employee awards
 - Professional development opportunities
 - Staff team building and appreciation days
 - Competitive health, dental and RRSP benefits

To apply, submit a résumé and cover letter in one PDF document by April 25, 2025 to

hr@myencompass.ca

Please include "25-016eC – Team Lead, EDTCS" in the Subject Line of the email. Please include how you heard about the position in the cover letter. **Resumes without a cover letter will not be considered.**

Only those selected for interviews will be contacted

Building Safe, Inclusive Communities.

enCompass is committed to achieving a diverse workforce and strongly encourages applications from people of Indigenous heritage, and people from culturally diverse backgrounds.