



## REQUEST FOR EXPRESSION OF INTEREST (REOI)

**Close Date:** April 30, 2024

**Submission Contact:** Rebecca Chahine, President of ALIGN- [rchahine@vantagecommunityservices.ca](mailto:rchahine@vantagecommunityservices.ca)

**Request:** ALIGN is currently exploring options for a new Executive Director. We invite interested individuals to submit an EOI for the Executive Director position. The EOI should be no longer than three pages in length and include the following:

- Why you are interested in the position
- What is your experience in human services/child welfare
- Your understanding of Indigenous Child Welfare
- What are your qualifications (include education, certifications, training, etc)
- How your specific attributes would be beneficial to ALIGN
- Your salary expectation

ALIGN Association of Community Services is a membership-based, nonprofit organization supported by over 110 members throughout the province. Approximately 80% of the contract's government arrangements with front-line child intervention and disability services each year are with ALIGN's member agencies. Our members employ 15,000+ staff and provide services to over 220,000 vulnerable children and families each year. We are a network of child and family service agencies committed to improving the quality of life for Alberta's most vulnerable children and families. ALIGN promotes research and continuous learning for over 15,000 agency staff across the province while also ensuring policy-makers at all levels of government understand the issues facing Alberta's children and families.

### Highlights Of the Executive Director Role:

- The Executive Director, as the head of a membership organization, coordinates ALIGN's endeavours to promote legislation; policies; programs; and services that improve the safety and well-being of children, youth and families facing the greatest challenges
- In conjunction with the Board of Directors and its various committees, is responsible for ALIGN's advocacy activities, including government relations at different levels of government
- Shall ensure the implementation of the organization's financial policies and the long-term health of the organization
- Responsible for the following:
  - Managing a 1-million-dollar budget
  - Providing supportive services to members
  - Initiating and completing projects which are designed to improve children's well-being in child welfare and family supports to children with disabilities program areas
  - Supervising a team of six (contractors and staff)

ALIGN is an equal opportunity employer. We are an inclusive organization and actively promote equality of opportunity for all with the right mix of talent, skills, and potential. We base all our employment decisions on merit, job requirements, and organizational needs. All employees and contractors of ALIGN are responsible for maintaining a work culture free from discrimination and harassment by treating others with kindness, empathy, and respect.