

Spring 2023 Revisions Enhancement Policy Manual

SECTION	SUBSECTION	REVISIONS
Project 1: File Transfer Checklist		
Practice Support	Case Transfer	<ul style="list-style-type: none"> Under 'Related Information', added File Transfer Checklist [CS13227] (pg. 2 of 2).
Project 2: Register a Birth		
Practice Support	Identification Documents	<ul style="list-style-type: none"> Under 'Related Information', added policies 3.1.2 (Intake – Receiving Referrals) and 3.1.3 (Safety Phase) and linked Register a Birth (pg. 7 and 8 of 8).
Practice Support	Intake – Receiving Referrals	<ul style="list-style-type: none"> Under 'Brief Services', added if the child born in Alberta is not registered, support the guardian to register the child with Alberta Vital Statistics as soon as possible (pg. 11 of 14). <p>'Intake – Receiving Referrals' Practice Support was also updated to ensure consistently with other project(s), including:</p> <ul style="list-style-type: none"> Project 4: Supports for Permanency Worker Notification
Practice Support	Safety Phase	<ul style="list-style-type: none"> Under 'Gathering Information': <ul style="list-style-type: none"> added a note if a child born in Alberta is not registered, support the guardian to register the child with Alberta Vital Statistics as soon as possible replaced term 'prostitution' with 'sexual exploitation' (pg. 4 of 12). <p>'Safety Phase' Practice Support was also updated to ensure consistently with other project(s), including:</p> <ul style="list-style-type: none"> Project 10: CI Letter of Ongoing Involvement
Project 3: Delegation Level 12		
Appendices	A-1 Delegation of Authority	<ul style="list-style-type: none"> Under 'Delegation for Persons Employed in the Administration of CYFEA': <ul style="list-style-type: none"> content moved regarding Information Security courses from page 4 to page 5 for better flow of information (pg. 4 and 5 of 5). 'Child Intervention Practitioner Training (CIPT)', replaced with 'Blended Delegation Training' throughout to reflect change in training name (pg. 4 & 5 of 5). content added stating that TAP staff are not required to take Blended Delegation Training but are required to take TAP Orientation training prior to being delegated (pg. 5 of 5). TAP staff added to those who must complete information security courses (pg. 5 of 5). 'in addition to Child Intervention Practitioner Training', removed from content regarding information security courses to enable clarity of including 'TAP Orientation Training' as required training (pg. 5 of 5).
Project 4: Supports for Permanency Worker Notification		
Practice Support	Intake – Receiving Referrals	<ul style="list-style-type: none"> Under 'Messaging to Referral Source', replaced term from 'LASU' to 'DLS' to reflect change in unit name (pg. 3 of 14). Under 'Information Gathering', added content directing staff to determine if an open Supports for Permanency (SFP) file exists for a family subject to an intake, and to contact the SFP worker to collaborate (pg. 5 of 14). Under 'Related Information': <ul style="list-style-type: none"> Linked Policy 12.1 (Adoption) (pg. 13 of 14). Removed link to 'Tip Sheet: Intake Timelines' that is no longer posted on website (pg. 14 of 14). <p>'Intake – Receiving Referrals' Practice Support was also updated to ensure consistently with other project(s), including:</p> <ul style="list-style-type: none"> Project 2: Registering a Birth Project 8: Disclosure and Legal Supports
Project 5: Burial, Disposition and Tissue and Organ Donation		

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Policy	7.2.2 Reporting a Death	<ul style="list-style-type: none"> Under 'Policy' clarified that s.42(1)(a) applies for a child or youth under PGO who dies regarding the director addressing the need for an autopsy (pg. 1 of 1). Under 'Policy', added that a young person who dies' biological parent(s), previous guardians, and/or next of kin make decisions regarding the burial or other disposition of the body and provide consent for organ donation directly to hospital staff (pg. 1 of 1).
Project 6: Case Connect for DFNAs		
Policy	1.1.6 Mobile Devices	<ul style="list-style-type: none"> Under 'Policy', added 'DFNA' where 'CS' is referenced (pg. 1 of 1). Under 'Policy', amended to state 'intervention services duties', removing reference to 'CS' duties' to be inclusive of DFNAs (pg. 1 of 1).
Policy	1.1.7 Mobile Applications	<ul style="list-style-type: none"> Under 'Policy', added 'DFNA' where 'CS' is referenced (pg. 1 of 1).
Practice Support	Mobile Devices	<ul style="list-style-type: none"> Under 'Child Intervention Practice Framework Principles', added 'DFNA' where 'CS' is referenced (pg. 1 of 3). Added 'DFNA' throughout where 'GOA' is referenced (pg. 1 and 2 of 3). Under 'Practice Process', updated hyperlinks 'Traffic Safety Act', 'Distracted Driving Regulation' and 'GoA Occupational Health & Safety Program' to current web addresses (pg. 1 of 3). Removed 'MyAgent' as not applicable to DFNAs and no longer exists (pg. 1 of 3). Under 'Related Information': <ul style="list-style-type: none"> Updated hyperlinks 'Traffic Safety Act', 'Distracted Driving Regulation' and 'GoA Occupational Health & Safety Program' to current web addresses (pg. 3 of 3). Removed CICIO Ministry Support Desk phone number removed and CICIO Support Desk (Calgary) reference and phone number (pg. 3 of 3). Replaced outdated hyperlink 'GoA ICT Client Portal – About Mobile Devices' with 'GOA Mobile Device Policy' hyperlink (pg. 3 of 3).
Practice Support	Mobile Applications	<ul style="list-style-type: none"> Under 'Child Intervention Practice Framework Principles', removed 'CS' to refer to 'caseworkers' generally to apply to DFNA caseworkers as well (pg. 1 of 4). Under 'Accessing the Case Connect Application', corrected grammar and 'DFNA' added throughout where 'GOA' is referenced (pg. 2 of 4). Under 'Related Information', removed CICIO Ministry Support Desk phone number and CICIO Support Desk (Calgary) reference and phone number removed (pg. 3 of 4).
Project 7: Narcan Training Update		
Practice Support	Opioids	<ul style="list-style-type: none"> Under 'NARCAN® Nasal Spray' amended to state that caseworkers must have reviewed the 'QUICK START GUIDE' and the 'watch how to use' instructional video, available on the Narcan.com website. Hyperlinks added for both the guide and video (pg. 4 of 6). Under 'Documentation', removed the requirement to complete a Mandatory Notification to the Office of the Child and Youth Advocate (OCYA), when NARCAN® Nasal Spray or Naloxone Kit use and/or any hospitalization or need medical emergencies on a child or youth in the electronic information system (pg. 6 of 6). Replaced 'Fentanyl Information and Resources' hyperlink with 'Drug Safe – Opioids' hyperlink under 'Related Information' as the former is no longer available (pg. 6 of 6). Under 'Related Information', added hyperlink for 'Youth Virtual Opioid Dependency Program (VODP)' (pg. 6 of 6). Under 'Related Information' replaced 'Narcan Online Training' Hyperlink with 'Narcan website' hyperlink as the former is no longer available (pg. 6 of 6). <p>'Opioids' Practice Support was also updated to ensure consistently with other project(s), including:</p> <ul style="list-style-type: none"> Project 19: Safety Planning
Project 8: Disclosure and Legal Supports		
Introduction to the Enhancement Policy Manual		<ul style="list-style-type: none"> Under 'Acronyms', replaced term from 'Legislative Accountabilities and Supports unit (LASU)' to 'Disclosure and Legal Supports (DLS)' and added 'Office of the Statutory Director (OSD)' (pg. 7 of 10)
Practice Support	Disclosure and Release of Information	<ul style="list-style-type: none"> Replaced term from 'LASU' to 'DLS' (pg. 2, 3, 4 of 5). Under 'Related Information', replaced term from 'Legislative Accountabilities and Supports Unit (LASU)' to 'Disclosure and Legal Supports Team (DLS)' (pg. 5 of 5).
Practice Support	Legal Representation	<ul style="list-style-type: none"> Under 'Contact Information', added Alberta Justice email address for Family and Surrogate Court Litigation for Edmonton and Calgary (pg. 3 and 4 of 10). Replaced term from 'LASU' to 'DLS' (pg. 8, 9 & 10 of 10). Under 'Contact Information', replaced term from "Legislative Accountabilities and Support Unit" to 'Disclosure and Supports Team' (pg. 8 of 10).

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		10).
Practice Support	Peace Officer Involvement and Offences	<ul style="list-style-type: none"> Replaced term from 'LASU' to 'DLS' (pg. 2 of 3). Under 'Related Information', replaced 'Legislative Accountabilities and Supports Unit (LASU)' with "Disclosure and Legal Supports (DLS) Team (pg. 3 of 3).
Practice Support	Recording Contacts and Collection of Personal Information	<ul style="list-style-type: none"> Under 'Correction of Personal Information in a Record', replaced term from 'LASU' to 'DLS' (pg. 5 of 6).
Practice Support	Other Requests to Release Information	<ul style="list-style-type: none"> Replaced term from 'LASU' to 'DLS' (pg. 1 and 4 of 4). Under 'Releasing Information for a Youth Criminal Justice (YCJA)': <ul style="list-style-type: none"> clarified if there is a request from a youth, their worker, guardian, probation officer, Forensic social worker (Alberta Health Services), about a youth involved with YCJA to have the individual requesting records to contact the DLS. removed requirement to consult with casework supervisor, CS/CSS Legal Team or follow the procedure for sharing information in Youth Criminal Justice Protocol Clarified Ministerial consent as per s. 126(1)(e) is delegated to a manager (Category 5) (pg. 2 of 4). Under 'Releasing Information with Ministerial Consent': <ul style="list-style-type: none"> Clarified written consent is delegated to a manager as per s. 126(1)(e), and clarified caseworkers are required to contact DLS on how to proceed with the disclosure of information as per s. 126(1)(e) (pg. 3 of 4). Under 'Related Information': <ul style="list-style-type: none"> added A-2 Delegation Schedule (pg. 3 of 4), and replaced 'LASU' with 'DLS' (pg. 4 of 4).
Project 9: Health Inspections for Foster Homes		
Policy	5.1.3 – Determining the Number of Child Placements on a License	<ul style="list-style-type: none"> Updated policy to refresh format by separating procedural information and creating a practice support for this policy. Replaced "foster care provider" with "foster caregiver" throughout Policy (pg. 1 of 1). Replaced child with child or youth throughout Policy (pg. 1 of 1)
Practice Support	Determining the Number of Child Placements on a License	<ul style="list-style-type: none"> Created Practice Support to align with refresh format. Added 'Child Intervention Practice Framework Principles' section (pg. 1 of 2). Replaced 'foster care provider' with 'foster caregiver' throughout Practice Support (pg. 1 & 2 of 2). Replaced "child" with "child or youth" throughout Practice Support (pg. 1 & 2 of 2). Added direction to consider the caregiver's classification, the number of children or youth placements suggested, and any annual evaluation when considering placement (pg. 1 of 2). Under 'Requests for Additional Placements', removed "request a health inspection report when the home is being licensed for four or more children" (pg. 2 of 2). Added 'Documentation', and directions for documentation (pg. 2 of 2).
Practice Support	Environmental Safety	<ul style="list-style-type: none"> Under 'Health and Safety Expectations', added "if there are concerns about the health and safety of the caregiver home determine through consultation with casework supervisor what steps may be required" (pg. 1 of 4).
Practice Support	Environmental Safety and Site Visit	<ul style="list-style-type: none"> Replaced "children" with "children and youth" throughout Practice Support (pg. 1 of 2). Under 'Completing a Site Visit', removed reference to public health inspector when applying for a license for four or more children (pg. 2 of 2). Under 'Completing a Site Visit', added sub-bullet "if there are concerns about the health and safety of the caregiver home determine through consultation with casework supervisor what steps may be required to address these health and safety concerns" (pg. 2 of 2). Removed reference to four children or youth when requesting a public health inspector when exceptional circumstance occur (pg. 2 of 2). Under 'Documentation', added "Attach the Environmental Safety Assessment for Caregivers [FC3606] form in the credentials tab on the provider page in the electronic information system" (pg. 2 of 2).
Practice Support	Initial Child and Youth Facility License	<ul style="list-style-type: none"> Replaced child with child or youth throughout Practice Support (pg. 2 & 3 of 4). Under 'Required Documentation', removed reference to health inspection report for facility licenses for four or more children (pg. 2 of 4).
Practice Support	Initial Foster Home License	<ul style="list-style-type: none"> Under 'Other Required Documentation', removed "A health inspection report of any home that will be licensed for 4 or more children or youth" (pg. 2 of 4).
Project 10: CI Letter of Ongoing Involvement		

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Practice Support	Safety Phase	<ul style="list-style-type: none"> Under 'Decision': <ul style="list-style-type: none"> clarified a Family/Natural Supports meeting may occur prior to closure of the file and a safety plan has been created in collaboration at this meeting, and added direction to provide CI Letter of Ongoing Involvement to a parent or guardian when a child or youth is in need of intervention services (pg. 9 of 12). Under 'Related Information', added links for "CI Letter of Ongoing Involvement" and "Safety Planning" (pg. 12 of 12). <p>'Safety Phase' Practice Support was also updated to ensure consistently with other project(s), including:</p> <ul style="list-style-type: none"> Project 2: Register a Birth
Project 11: COVID-19 Practice Guidance		
Practice Support	Immunizations	<ul style="list-style-type: none"> Under 'Pandemic', added direction to follow Alberta Health and AHS requirements and recommendations for immunizations and boosters when public health measures are in affect (pg. 6 of 7).
Project 12: Foster Care Training		
Policy	3.3.7 Foster Caregiver Training	<ul style="list-style-type: none"> Updated policy to refresh format by separating procedural information and creating a practice support for this policy. Updated 'Subsection' title by changing "Foster Parent Training" to "Foster Caregiver Training" (pg. 1 of 1). In 'Policy' changed "foster parent" to "foster caregiver" (pg. 1 of 1). Updated language in 'Policy' section to include training to support "the learning and development of caregiver competencies required for successful caregiving" (pg. 1 of 1).
Practice Support	Foster Caregiver Training	<ul style="list-style-type: none"> Created Practice Support to align with refresh format. Updated 'Practice Support' and 'Policy Reference' title by changing "Foster Parent Training" to "Foster Caregiver Training" (pg. 1 of 2). Added 'Child Intervention Practice Framework Principles' section (pg. 1 of 2). Replaced "foster parent" with "foster caregiver" throughout Practice Support (pg. 1 & 2 of 2). Under 'Training', clarified annual requirements for In-Service training hours (pg. 1 of 2). Under 'Training', added direction for annual training requirements after In-Service training is complete (pg. 1 & 2 of 2). Updated 'Documentation' to remove Contact Notes and include documentation in the electronic information system (pg. 2 of 2).
Project 13: Foster Care Extended Financial Support		
Practice Support	Foster Care Support Plan	<ul style="list-style-type: none"> Updated 'Child Intervention Practice Framework Principles' to emphasize providing timely supports for foster caregivers to support increased placement stability (pg. 1 of 4). Added direction for collaboration between the child or youth's case team and caregiver's foster care team to provide timely and consistent support while sharing accountability and approval of financial entitlements (pg. 1 & 3 of 4). Under 'Developing a Foster Care Support Plan', updated direction to utilize the Foster Care Placement Needs Scoring Chart to identify supports and removed level determined supports (pg. 2 of 4). Under 'Developing a Foster Care Support Plan' updated list of support services that may be provided in a Foster Care Support Plan by adding "relief/respice, if automatic relief/respice is not sufficient" and "infant care initial expenses" (pg. 2 & 3 of 4). Under 'Foster Care Support Plan Approval', added approval of costs identified in a Foster Care Support Plan by a foster care casework supervisor or manager (pg. 3 of 4). Under 'Documentation,' added direction to document collaboration and responsibilities when approving and implementing supports for a foster caregiver (pg. 3 of 4). Under 'Related Information', added links to Intervention policies 7.3.1, 7.3.2 and 7.3.3 (pg. 4 of 4).
Project 14: Foster Care Application and Approval Requirements		
Policy	3.1.3 Application and Approval Requirements	<ul style="list-style-type: none"> Updated policy to refresh format by separating procedural information and creating a practice support for this policy
Practice Support	Application and Approval Requirements	<ul style="list-style-type: none"> Created Practice Support to align with refresh format. Added 'Child Intervention Practice Framework Principles' section (pg. 1 of 4). Under 'Practice Process', added bullet "A CRC is required for anyone residing in the home who is 18 years of age or older" (pg. 1 of 4). Revised language by changing "Criminal Record Check" to "CRC", "Intervention Record Check" to "IRC", "child" to "child or youth", "foster parent" to "foster caregiver" and "Home Study Report" to "HSR" throughout practice support (pg. 1-4 of 4).

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		<ul style="list-style-type: none"> Changed 'Orientation to Caregiver Training' section title to 'Caregiver Pre-Service Training' (pg. 3 of 4). Under 'Caregiver Pre-Service Training', updated language to reflect change from "Orientation to Caregiver Training" to "Caregiver Pre-Service Training" (pg. 3 of 4).
Project 15: Foster Care Recruitment		
Policy	3.1.1 Recruitment and Initial Inquiry	<ul style="list-style-type: none"> Updated policy to refresh format by separating procedural information and creating a practice support for this policy. Updated language by changing "foster parent" to "foster caregiver" (pg. 1 of 1).
Practice Support	Recruitment and Initial Inquiry	<ul style="list-style-type: none"> Created Practice Support to align with refresh format. Added 'Child Intervention Practice Framework Principles' section (pg. 1 of 2). Updated language by changing "foster parent" to "foster caregiver" (pg. 1 & 2 of 2). Under 'Follow-Up Contact', updated direction to direct staff to respond to an initial inquiry for foster care within 2 business days (pg. 1 of 2). Under 'Responding to Initial Inquiries,' added bullets "role of a foster caregiver" and "support for caregivers" (pg. 1 of 2). Under 'Follow-Up Contact', added requirement to follow-up within 30 calendar days if there is no further contact after providing information (pg. 2 of 2).
Project 16: Foster Care Transitions		
Policy	3.2.8 When a Child or Youth Leaves	<ul style="list-style-type: none"> Updated 'Policy', to include transition planning for children and youth (pg. 1 of 1). Updated 'Purpose', to include planning for a transition and supporting the child or youth post-transition (pg. 1 of 1).
Practice Support	When a Child or Youth Leaves	<ul style="list-style-type: none"> Created Practice Support to align with refresh format. Updated 'Prior to a child or youth transitioning from a foster placement', included direction to collaborate when assessing the needs of the foster caregiver and planning for a child or youth moving to a new foster placement (pg. 1 & 2 of 3). Updated 'After a child or youth leaves a foster placement', with direction to debrief with the caregiver to capture their perspective (pg. 2 of 3). Under 'Documentation', added requirements to document the foster care transition debrief or if the foster caregiver is unwilling to participate in the debrief (pg. 2 of 3). Under 'Documentation', added requirements to document the Placement Resource Feedback Report [FC2824] (pg. 2 of 3). In 'Documentation' and 'Related Information', removed references to contact notes (pg. 2 & 3 of 3). Under 'Related Information', added link to the Foster Care Transitions Debrief Supplemental Guide (pg. 3 of 3).
Practice Support	Casework Responsibilities During Placement	<ul style="list-style-type: none"> Under 'Related Information', added link to Policy 3.2.8 (Placement Resources) (pg. 12 of 14).
Practice Support	Placement Disruption	<ul style="list-style-type: none"> Under 'Related Information', added link to Policy 3.2.8 (Placement Resources) (pg. 4 of 4).
Project 17: ASKC Phase II		
Practice Support	Arranging a Placement and Placing a Child	<ul style="list-style-type: none"> Updated language by changing "Métis or Inuit Resource Person" to "Métis or Inuit Resource" (pg. 2 & 9 of 10). Under 'Identifying a Potential Kinship Care Placement', added bullet "Not be a parent or current guardian of the child or youth" to the Prospective kinship caregiver eligibility criteria list (pg. 2 of 10).
Practice Support	Immediate Placement with a Prospective Kinship Caregiver	<ul style="list-style-type: none"> Under 'Documentation', removed documenting mandatory caregiver trainings on a contact log in the electronic information system to align with current practice expectations where completed trainings are documented on provider page in the electronic information system (pg. 5 of 6).
Practice Support	Supporting Kinship Caregivers	<ul style="list-style-type: none"> Under 'Training', added, "Ensure that the kinship caregiver completes the mandatory training requirements, takes any other relevant trainings and inform them that they are entitled to the same compensation for related training costs as a foster caregiver" (pg. 4 of 10). Under 'Training', added requirement for caregivers to complete Foundations to Caregiver Support training within one year (pg. 4 of 10). Under 'Training', added requirement for caregivers to complete First Aid training within six months (pg. 4 of 10). Under 'Training', added reference to policy 2.1.2 for additional information regarding training (pg. 5 of 10).
Project 18: Home Study Report Revisions		
Policy	7.0 Adoption by Foster Caregivers or Kinship Caregivers	<ul style="list-style-type: none"> Added direction for CS to assist kinship or foster caregiver to address tasks and goals in the Ongoing Connections Plan (pg. 1 of 1).
Practice Support	Adoption by Foster Caregivers or Kinship Caregivers	<ul style="list-style-type: none"> Under 'Legal Permanency Planning', added references to policies 7.1.5 and 2.1.4 for legal permanency planning for children and youth under a PGO (pg. 1 of 4).

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		<ul style="list-style-type: none"> • Under 'Completing the Application for Legal Permanency', updated directions to work with the kinship or foster caregiver to apply for legal permanency (pg. 2 of 4). • Updated language throughout by changing "foster parents or kinship care providers" to "kinship or foster caregivers" throughout Practice Support (pg. 1 to 4 of 4). • Under 'Assessing Suitability to Adopt', added, "The kinship or foster caregiver may choose to apply for private guardianship. Refer to the practice support Private Guardianship for a Child or Youth – Direct Application for additional information" (pg. 3 of 4). • Under 'Application and Approval', added directions for completing an Addendum to Home Study Report (Child Specific Legal Permanency) [ADOP12108] to the kinship or foster caregiver's current HSR, SAFE Home Assessment, Home Study Report [ADOP3461], or Home Assessment – Detailed Report [CS2637A] (pg. 3 of 4). • Under 'Application and Approval', added note "An HSR submitted to court requires original signatures" (pg. 3 of 4). • Updated direction to include case team requesting a new HSR or addendum in exceptional circumstances (pg. 4 of 4). • Under 'Documentation', added "Document all contacts, consultations, decisions and rationale for decisions on a contact log in the electronic information system" and "Document on the physical file whether the director is in supports or does not in support of adoption by the kinship or foster caregiver" (pg. 4 of 4). • Under 'Documentation', added forms CS2637A, ADOP3461 and link to the Permanency Planning for Children in Permanent Care Process Map (pg. 4 of 4). • Under 'Related Information', added link to Practice Support Private Guardianship for a Child or Youth -Direct Application (pg. 4 of 4).
Practice Support	Private Guardianship for a Child or Youth – Application by the Director	<ul style="list-style-type: none"> • Under 'Indigenous Child or Youth', updated policy reference for policy 2.1.4 (pg. 2 of 15). • Under 'Indigenous Child or Youth', removed note regarding Metis Settlement affiliation or Registered Indian Status to reduce duplication (pg. 3 of 15). • Under 'Meeting with the Applicant' section: <ul style="list-style-type: none"> - Added reference to policy 1.3 when completing an HSR or addendum (pg. 5 of 15). - Updated to use the form CS2047 to gather consent to proceed with private guardianship (pg. 5 of 15). • Under 'Case Team Decision', added reference to policy 7.1.1 to conduct a mandatory Family/Natural Supports meeting for permanency planning (pg. 6 of 15). • Under 'Decision to Support the Applicant', added, "The child or youth's Ongoing Connections Plan will reflect tasks and goals for achieving the legal permanency objective, and identify who is responsible for their completion." (pg. 7 of 15). • Under 'Multiple Applications and Complex Circumstances', changed "Whether to take no position before the court" to "Take a neutral position before the court" (pg. 12 of 15). • Under 'Related Information': <ul style="list-style-type: none"> - Updated to include that file standards are being developed for private guardianship. Staff directed to make copies of hardcopy documents and should not be shredded or purged (pg. 13 of 15). - Added links to policies 7.1.1 and 7.1.5 (pg. 15 of 15). - Added link to Permanency Planning for Children and Youth in Permanent Care: Process Map (pg. 15 of 15).
Practice Support	Private Guardianship for a Child or Youth – Direct Application	<ul style="list-style-type: none"> • Under 'The Caseworkers' Responsibility for Home Study Reports and Addendums', added direction to complete an HSR or addendum by contract (pg. 3 of 11). • Under 'The Caseworkers' Responsibility for Home Study Reports and Addendums', added "As the child or youth is subject of a PGO or PGA, the HSR must be prepared by the director" (pg. 3 of 11). • Under 'Evaluating an Applicant Request for the Director to Prepare or Pay for a HSR or Addendum', added form numbers [CS0013], [CS0046], [CS1800], [CS2687], and policy 1.1 and 1.2 (Placement Resources) (pg. 5 of 11) • Updated "Take no position" to "Take a neutral position" (pg. 6 & 7 of 11). • Under 'Related Information' added link to form ADOP1373 and "Private Guardianship Self Help Guide" (pg. 11 of 11).
Project 19: Safety Planning		
Practice Support	Safety Planning	<p>New practice support created to detail the process and requirements for safety planning for children and youth receiving intervention services including the following sections:</p> <ul style="list-style-type: none"> • Safety planning overview (pg. 1 of 7) • Building the support network (pg. 2 of 7) • Developing the safety plan (pg. 2-3 of 7) • Reviewing the safety plan (pg. 3-4 of 7)

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		<ul style="list-style-type: none"> • Special consideration (pg. 4-5 of 7) • Reunification (pg. 5-6 of 7) • Documentation (pg. 6 of 7) <p>'Opioids' Practice Support was also updated to ensure consistency with other project(s), including:</p> <ul style="list-style-type: none"> • Project 7: Narcan Training Update
Project 20: Permanency Planning Alignment		
Practice Support	Legal Permanency for an Indigenous Child	<ul style="list-style-type: none"> • Language updated under 'Child Intervention Practice Framework Principles' to be more concise (pg. 1 of 8). • Under 'Practice Process': <ul style="list-style-type: none"> - Content amended to align with 'Permanency Planning for Children and Youth in Care' and to refer to policy 7.1.5 (pg. 1 of 8). - Content removed that is covered in 'Permanency Planning for Children and Youth in Care', which is referred to just above via the policy reference (pg. 1 of 8). - Content moved regarding meaningful involvement from page 3 to page 1 (pg. 1 of 8). - 'Elders' added to content regarding relational and cultural connections (pg. 2 of 8). • Heading changed from 'Permanency Planning Review and Evaluation' to 'Permanency Planning File Review and Analysis' (pg. 2 of 8). • Under 'Permanency Planning File Review and Analysis': <ul style="list-style-type: none"> - Reference added to policy 7.1.5 and timelines removed as detailed in the practice support associated with policy 7.1.5 which is referred to (pg. 2 of 8). - Content amended to include Metis affiliation and reference to policy 2.3.1 (pg. 2 of 8). - Bullets removed regarding intentional search and exploration, placement prioritization and 4 areas of connection as this content is covered in the practice support associated with policy 7.1.5 which is referred to (pg. 2 of 8). - Bullets removed regarding legal permanency plan for adoption, private guardianship or terminating a PGO or PGA as this content is covered in the practice support associated with policy 7.1.5 which is referred to (pg. 3 of 8). • Heading changed from 'Case Planning for Legal Permanency' to 'Family/Natural Supports Meeting' and timelines and other content removed as covered in the practice support associated with policy 7.1.5 which is referred to (pg. 3 of 8). • Under 'Family/Natural Supports Meeting': <ul style="list-style-type: none"> - Language updated regarding Indigenous community preference (pg. 3 of 8). - Bullets removed with redundant information and content that is covered in the practice support associated with policy 7.1.5 which is referred to (pg. 3 of 8). • Heading added for 'Permanency Plan Selection - With 3rd Person Consult' with content and reference to policy 7.1.5 (pg. 3 of 8). • Heading added for 'Ongoing Connections Plan' with reference to policy 7.1.5 (pg. 3 of 8). • Heading added for '90-Day Reviews of the Permanency and Ongoing Connections Plans' with reference to policy 7.1.5 (pg. 3 of 8). • Heading added '12 Month Permanency Plan Review - With 3rd Person Consult' with content (pg. 3 of 8). • Heading changed from 'Legal Permanency Approval Process' to 'Approval to Proceed with Legal Permanency – Process and Documentation' and content made specific to Indigenous children and youth and reference to foster and kinship caregivers added (pg. 4 of 8). • Heading removed 'Documentation Requirements for Approval' and content amended to be specific to Indigenous children and youth as previous content is covered in the practice support associated with policy 7.1.5 which is referred to (pg. 4 of 8). • Under 'Approval to Proceed with Legal Permanency – Process and Documentation': <ul style="list-style-type: none"> - Bullet added to include Consent by a Delegated Director, Biological Parent and or Legal Guardian [CS2047] (pg. 5 of 8). • Heading changed from 'Legal Permanency Approval' to 'Approval to Proceed: Indigenous Community Supports Plan' (pg. 5 of 8). • Heading added 'Approval to Proceed: Indigenous Community Opposes Plan' (pg. 6 of 8). • Under 'Approval to Proceed: Indigenous Community Opposes Plan': <ul style="list-style-type: none"> - Content added regarding approval package submission and a manager, category 4 or DFNA director providing written approval (pg. 6 of 8). • Heading added 'Changes to a Legal Permanency Objective' with content (pg. 6 of 8). • Under 'Related Information': <ul style="list-style-type: none"> - Added '7.1.5 Permanency Planning for Children and Youth in Permanent Care' link (pg. 7 of 8).

SECTION	SUBSECTION	REVISIONS
		<ul style="list-style-type: none"> - Removed 'Children Have Rights Booklet' link as 'Children and Youth Have Rights Booklet' links to same page (pg. 8 of 8). - Added 'Legal Permanency Planning for an Indigenous Child: Process Map' and 'Permanency Planning for Children and Youth in Permanent Care: Process Map' links (pg. 8 of 8).
Practice Support	Permanency Planning for Children and Youth in Permanent Care	<ul style="list-style-type: none"> • Language updated under 'Child Intervention Practice Framework Principles' for active voice and concision (pg. 1 of 11). • PGA added where PGO is referenced throughout to apply to all children and youth in permanent care and to align with format throughout the Enhancement Policy Manual (EPM) (pg. 1, 3, 6, 7, 8, & 9). • Header amended to reflect the full name of the practice support (pg. 2 of 11). • Under 'Practice Process': <ul style="list-style-type: none"> - Content clarified to state that specific permanency planning policy for Indigenous children and youth must also be followed (pg. 2 of 11). - Information taken out of 'note' format regarding performing an Indigenous Services Canada (ISC) check and Metis Settlement Affiliation Request to reflect it being main content for practice support. Added form [CS4014] and reference to Policy 2.2.2 (Intervention) and Policy 5.1 (Adoption) (pg. 2 of 11). - Content added stating that timelines for permanency planning starts once a Permanency Planning File Review and Analysis has been initiated for children and youth who have existing PGOs or PGAs (pg. 2, 3, 6, 7 & 8 of 11). • Grammar and language updated under heading 'Legal Permanency' to align with EPM format (pg. 2 of 11). • Under 'Non-Legal Permanency': <ul style="list-style-type: none"> - Grammar and language updated under heading to align with EPM format (pg. 2 & 3 of 11). - Content added prompting staff to reassess throughout a child or youth's time in care to determine if legal permanency is possible (pg. 3 of 11). - Considerations put in bulleted list for legal permanency (pg. 3 of 11). • Under 'Permanency Planning File Review and Analysis': <ul style="list-style-type: none"> - Redundant content removed and grammar clarified: 'Identify and select the permanency plan objective to be implemented on their behalf.' (pg. 3 of 11). • Under 'Gathering Information for Analysis': <ul style="list-style-type: none"> - "The child or youth's" added to clarify whose perspective and opinion is referred to (pg. 4 of 11). - Reference to 4.2.3 removed as referenced directly below (pg. 4 of 11). - Content removed regarding 4 areas of Connection as reference to this content provided (pg. 4 of 11). - Note removed as information covered elsewhere in practice support (pg. 4 of 11). • Under 'Family/Natural Supports Meeting': <ul style="list-style-type: none"> - Content removed regarding attendees at Family/Natural Support Meeting as reference to this content provided (pg. 6 of 11). • Under '90-Day Reviews of the Permanency and Ongoing Connections Plan': <ul style="list-style-type: none"> - Content amended to prompt staff to schedule and facilitate meetings (pg. 8 of 11). - Content removed regarding 3rd and subsequent meetings as no longer required as per Adoptions and Permanency (pg. 9 of 11). - Note added regarding involving category 4 or DFNA Director (pg. 9 of 11). • Under '12 Month Permanency Plan Review - With 3rd Person Consult': <ul style="list-style-type: none"> - Reference added to policy 2.1.4 (pg. 9 of 11). - Content clarified regarding 12 Month Permanency Plan Review – With 3rd Person Consult meeting and Family and Natural Support and Case Team and Leadership meetings (pg. 10 of 11). • Under 'Documentation': <ul style="list-style-type: none"> - Content added regarding documenting attendance at meetings (pg. 10 of 11). • Under 'Related Information': <ul style="list-style-type: none"> - Added '7.1.3 Memory Book' link (pg. 11 of 11). - Changed 'Oversite Process Map' to 'Permanency Planning for Children and Youth in Permanent Care: Process Map' (pg. 11 of 11). - Added 'Relative and Significant Other Search [CS3503]' link (pg. 11 of 11). - Added 'Sibling Registry/Kinship Search Request [PAR3627]' link (pg. 11 of 11).

