



Summer in the City (SITC) Camp Coordinator

About Us: Closer to Home Community Services (CTH) is a Calgary and Airdrie based not-for-profit agency that delivers a variety of services designed to meet the needs of vulnerable children and their families. Be a part of an innovative team that envisions:

- A future where every child will belong to a family and feel valued and secure
- All families can care for their children and contribute meaningfully in their community
- A broad array of strength-based and family-centered services that teach, coach and support families to create new possibilities and achieve better futures together

About the Position: This is a full-time temporary position, end of June to end of August (approximately 10 weeks). The Camp Coordinator plays a key role in planning and implementing Closer to Home's summer day camp program. As a member of the Family Resource Network team, he/she will be responsible for training and managing Summer Camp Leaders and Volunteers, planning registration and program curriculum, coordinating field trips and securing donations.

About You: You have demonstrated ability and previous experience in working with children and youth. You are a self-motivated individual with the ability to maintain a high degree of professionalism and confidentiality. You are able to work well in a team environment and are highly organized, allowing you to effectively manage multiple priorities at one time. You are also extremely adaptable and can adjust to changing priorities as needed. In addition, you have exceptional written and verbal communication skills and are comfortable interacting with people from a variety of backgrounds. You are culturally competent and able to conduct yourself in a manner which is respectful and encouraging of the cultural/spiritual beliefs and practices of others.

Previous experience working with vulnerable children and youth in a camp setting would be considered an asset. Must have current First Aid certification. The successful candidate must have a Police Information Check and an Intervention Record Check completed upon hire.

Required Competencies: All positions at Closer to Home Community Services require (5) competencies: Instills Trust, Consumer Focus, Communicates Effectively, Situational Adaptability and Ensures Accountability.

Interested applicants are asked to submit their cover letter and resume to:

info@closerhome.com

Closing Date: May 15th, 2021

We thank all applicants for their interest, however, only those applicants selected for an interview will be contacted.

For more information on our organization, please visit our website at www.closerhome.com