

Catholic Family Service (CFS) is all about building strong families. Our programs and services respond to the challenges that threaten families and leave them vulnerable. We focus on enhancing the mental health and well-being of our clients, empowering parents, nurturing children's healthy development and enabling success in school. We take an integrated approach across our service portfolio, always looking for the opportunity to encourage discussion and healing at the family level. In so doing, we enable CFS professionals to help their clients build strong families, and to break through the cycle of vulnerability to live the lives they have always wanted. We serve and employ people from all faith traditions, cultures and backgrounds.

## The Position:

**Title: Families Together Coordinator**

**Job Type: Full Time, Contract to December 31, 2021**

Catholic Family Service is seeking an innovative and self-initiating individual to join the Families Together program. Families Together is a new program providing whole-family resiliency development programming in a virtual format. The Coordinator is responsible for recruitment, case management, evening program delivery online, leadership working with program partners, and participating in program evaluation. Reporting to the Supervisor, Community Services, the successful candidate will demonstrate a strong awareness of and commitment to the agency purpose, ambition and values. Flexibility is required in performing duties during regular office hours as well as evenings and the occasional weekend.

## Qualifications:

- Bachelor degree in Social Work, Psychology, Community Development or related discipline;
- Eligible and in good standing with professional governing body, if applicable;
- Minimum of 2 years of experience with vulnerable populations;
- Core Brain Story Certification through Alberta Family Wellness Initiative is an asset;
- Understanding of principles of family resiliency, natural supports and knowledge of brain story and trauma informed approaches;
- Passion for working with families, schools and in community;
- Experience facilitating groups and with case management;
- Excellent verbal and written communication skills;
- Strong computer competencies;
- Highly organized self-starter with strong administrative and time management skills;
- Thrives working independently and as part of a team;
- Please note: applicants are encouraged to present with a current Criminal Record Check, Vulnerable Sector Review and a Child Intervention Record Check.

## How to Apply:

E-send your cover letter and resume by **January 28, 2021** to:

**Tara Horsley, Manager, Community Services**

[tara.horsley@cfs-ab.org](mailto:tara.horsley@cfs-ab.org)